

Minutes of the Judiciary and Law Enforcement Committee July 26, 2011

Chair Jean Tortomasi called the meeting to order at 6:30 p.m.

Committee Members Present: County Board Supervisors Jean Tortomasi (Chair), Steve Wimmer, Bill Zaborowski, Peter Wolff, Kathleen Cummings, Paul Decker, and Dave Falstad.

Also Present: Legislative Policy Advisor Sarah Spaeth, Labor Relations Manager Jim Richter, Clerk of Courts Kathy Madden.

Approve Minutes of June 17, 2011

MOTION: Falstad moved, second by Zaborowski to approve the minutes of June 17, 2011.
Motion carried 7-0

Chair's Executive Committee Report of July 18, 2011

Tortomasi highlighted the following items from the last Executive Committee meeting:

- Approved various appointments
- Results from an internal audit of the County Clerk's Office
- Approved an ordinance that makes various changes to the park code
- Federated Library's 2011 budget and strategic objectives

Future Agenda Items

- Update on the CJCC strategic planning session by CJCC Coordinator Rebecca Luczaj
- Tour of Huber

Future Meeting Date

- August 12, 2011

Legislative Update

Spaeth said Governor Walker signed Senate Bill 150 into law, which requires counties to conform their redistricting maps to the state's maps. Don Dittmar made several tweaks to our maps and there is a new map on display in the county board office.

Ordinance 166-O-036: Approve Reorganization Of Civil And Family Division Of Circuit Court Services

Richter explained this ordinance, which authorizes the Civil and Family Division to abolish one full-time Circuit Court Supervisor position and create one full-time Circuit Court Division Coordinator position as recommended in a recent organizational study conducted by Human Resources. The position to be abolished is a Step Range 7 (\$40,753 - \$51,999) and the new position is an Open Range 9 (\$52,749 - \$64,709). Assuming a start date of July 30, 2011, the net impact of this change is estimated at about \$6,000 for 2011 and about \$15,000 for 2012.

Madden explained that because the Circuit Court Supervisor position is currently vacant, the 2011 impact can be absorbed within the 2011 adopted budget. The impact in subsequent years will be included in the department's budget proposals. Madden went on to say that the person who had the Circuit Court Supervisor position was at the top of the salary range and received longevity pay. The Circuit Court Division Coordinator will have a starting salary at the base of the pay range, which will provide additional savings.

Madden said personnel costs are 66% of the Circuit Court Services operating budget, and over the last several years 12.75 FTE positions have been unfunded in Circuit Court Services. Due to increasing technology and supervisory needs, and evolving functionality of this particular division, it is important they recruit at a slightly higher level of expertise. Madden said they are always looking for better ways to deliver services and manage personnel costs of which she gave examples.

Tortomasi asked about the start date of July 30 that is listed on the fiscal note, and asked if Madden had already started the hiring process. Madden said she did post an ad and started interviewing. They have not made any decisions at this time and if the ordinance is approved she is hopeful the new person would start in August.

Cummings asked what longevity pay is. Richter explained any employee who started with the county before January 1, 1973, and has been with the county 20 years, receives a 6.5% pay increase when they reach the top of their salary range. There are approximately 10 employees left who receive this benefit.

MOTION: Wolff moved, second by Zaborowski, to approve Ordinance 166-O-036.
Motion carried 7-0

MOTION: Decker moved, second by Zaborowski to adjourn at 6:55 p.m.
Motion carried 7-0

Respectfully submitted,

Kathleen M. Cummings
Secretary